



Apprenticeships

# Apprenticeships

GOOD  
FOR YOUR  
BUSINESS



**New College**  
Swindon

New College works with many businesses across Swindon and the South West, and is currently training apprentices in organisations such as Swindon Primary Care Trust, Swindon Borough Council, Great Western Hospital, Capita and other leading private sector organisations. At New College we also practise what we preach, and employ some of our own apprentices!

## About Apprenticeships

Apprenticeships are high quality, work-based training programmes.

New College runs a popular Apprenticeship programme, providing training for local employers who wish to enhance the skills of their employees.

Apprentices learn through a combination of studying at college, and learning on the job in their place of work.

Apprenticeships result in nationally recognised qualifications. The courses are designed by organisations within the relevant sectors, and training is tailored to the needs of each sector by people who genuinely understand what you do.

## Who is an apprentice?

Anyone 16 or over can apply for an Apprenticeship. Apprentices may have just left school or college and are looking for employment and education within a specific sector, or they may be staff already working for you.

### How can an apprentice help your business?

Apprenticeships are designed to help your employees reach a high level of competency and performance. They are considered to be a proven way of dealing with both current and future workforce issues. They enable employers to attract high-quality recruits and improve the skills and productivity of existing employees.

Do you need a specialist team?

YES

Do you have a limited budget for salaries and training?

YES

Do you require qualified staff?

YES

Would you like support developing your team?

YES

Do you want ways to motivate your existing team?

YES

AN APPRENTICE IS RIGHT FOR YOUR BUSINESS

## What does New College offer?

New College offers an Apprenticeship and an Advanced Apprenticeship programme, for those wishing to further their qualifications.

The Apprenticeship programmes include NVQ qualifications, practical courses in the application of Maths and English, and in most cases a technical certificate.

## What careers are Apprenticeships suitable for?

New College offers a wide range of Apprenticeships including:

- **Accountancy**
- **Business Administration**
- **Customer Service**
- **Child Care**
- **Health & Social Care**
- **IT**
- **Sport and Leisure**

Visit [www.newcollege.ac.uk/apprenticeships](http://www.newcollege.ac.uk/apprenticeships) for details of other courses on offer. Call us on **01793 755520** to speak to an adviser about which Apprenticeship is best for your business.

## Who pays for an apprentice?

Employers who take on an apprentice will only have to pay the salary costs.

New College provides the training free to 16-24 year old apprentices. Funding for apprentices over the age of 25 is more limited, and an employer contribution to training costs may be required.

## How does New College help?

New College is committed to providing ongoing help and support for both the employer and the apprentice. We will ensure you get the best candidate for the job, and that the learning programme fits with your business objectives. We will review the performance of the apprentice regularly and feed this back to you.



## Frequently Asked Questions

### How much will it cost?

Apprentices must be paid the minimum wage, which is currently £95 a week.

### How long will the Apprenticeship last?

An Apprenticeship can last anything between one and four years, depending on the course and industry sector. For more information, please call one of our advisers.

### Is there an Apprenticeship for my industry?

We have lots of Apprenticeships on offer. Call one of our advisers to find out how we can help you.

### Can an existing member of staff become an apprentice?

Yes. We provide a full range of Apprenticeship programmes for employees who may benefit from a work-based qualification.

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### What's the next step?

Contact our Apprenticeships team at New College to discuss how we can help you.

**Please call Leanne West on 01793 755520**  
or email [apprenticeships@newcollege.ac.uk](mailto:apprenticeships@newcollege.ac.uk)

